



<b>IoCCDT Director's Meeting Oct 31 2016 held in Canna House kitchen</b>			
<b>Minutes</b>			
<b>Present</b> Gerry Mackinnon Chair (GM), Donald Mackenzie Treasurer (DM), Liz Holden Secretary (LH), Chris Deplano (co-opted) (CD), Isebail Mackinnon (co-opted) (IM)			
<b>Apologies</b> Winnie Mackinnon, Pete Holden			
<b>Minutes of the meeting held on Aug 31<sup>st</sup> were accepted</b>			
<b>Agenda items</b>	<b>Action agreed</b>	<b>By whom</b>	<b>When</b>
<p><b>1. Matters arising from Aug 31st meeting</b></p> <ul style="list-style-type: none"> <li>• Invoice to NTS, for work done on camp site, has been paid</li> <li>• Camus Arts Centre. The lighting equipment has been removed and put into storage.</li> <li>• The September ceilidh raised £205.00 in donations and £75.21 from the raffle. Everybody reported it being a really enjoyable event despite the ferry being cancelled. Thanks to everybody who helped to make it work.</li> <li>• VAT on domestic fuel. Colin Irvine (CI) has been working with the NTS to establish the correct rate of VAT being charged on fuel. Domestic fuel should be charged at 5% and some residents are due a refund. Thanks to Colin for sorting this out.</li> </ul> <p><b>Matters arising from Community meeting Sept 1st</b></p> <ul style="list-style-type: none"> <li>• Defibrillator training - if anybody would like training or a refresher, the Scottish Ambulance Service would be willing to give it in Fort William - just contact in advance. Otherwise, next time Murdo Macaulay (Coastguard trainer) is on Canna, he would be happy to run a session.</li> <li>• Small Isles Community Council, GM reported that the new secretary, Hilda Ibrahim, is circulating information for communities; GM will forward to Canna</li> </ul>	<p>Contact Sheona Leonard (NTS) and establish who is still to receive a refund and whether it applies to gas deliveries as well.</p>	LH	ASAP

residents.			
<p><b>2. Finance</b></p> <ul style="list-style-type: none"> <li>DM tabled a Finance Update sheet which shows a more healthy amount in the shop and moorings account. This account will not be split until next April.</li> <li>TSB have been slow to sort out debit cards and internet banking. The debit card is currently 'in the post'. Once in place this will make the placing of orders for the shop much easier.</li> <li>Recent large expenditures - Bidvest, mooring rental and utility bill for the shop</li> </ul>			
<p><b>3. Hebnet</b></p> <p>Gordon Guthrie (GG) circulated all members of the community with options for the development of the Hebnet facility. The current facility is no longer adequate. Options - a second post, a 3 x metre lattice tower or a 6 x metre lattice tower. The first option is a minimum requirement, the third would provide enough space for development over the foreseeable future. Hebnet would organise permissions, planning and any building costs. Those present were in favour of the 6m lattice tower, meaning a single building event. Visual impact thought to be low. Concerns were raised about the possibility of the arrival of mobile phone signal.</p>	Remind all community members to let GG know if they have concerns about the 6m lattice tower option	LH	ASAP
<p><b>4. Pier duties, generators, moorings update</b></p> <ul style="list-style-type: none"> <li>DM reported that he has been investigating good practise in moorings management. There is a suggestion that inspections should take place annually but that the chains should not need changing every two years. There was discussion about the possibility of dropping the chains in the winter to reduce wear and tear. DM is also looking into the use of light chains and floats for pick up lines. CD reported that the lack of this facility is a frequent complaint amongst sailing visitors. CD also suggested that we should do more to publicise the fact that the Canna moorings are well maintained. DM said</li> </ul>	Continue looking into moorings management and develop better publicity for the facility	DM	

<p>that he is working on a moorings website and this would be featured in the text. It should also feature in notices for the future harbour development.</p> <ul style="list-style-type: none"> <li>Northwest Marine have repaired the pier fenders and will be back again to undertake small remedial works on the concrete slipway.</li> <li>DM, PH and Murdo Jack (MJ) have all been trained in oil / fuel filter changes meaning that there are now several folk able to undertake routine maintenance of the generators. If anybody else is interested, please contact DM</li> </ul>			
<p><b>5. Canna Community Shop</b></p> <ul style="list-style-type: none"> <li>IM reported that CD had organised a cleaning rota for the shop, laid out in a file kept in the kitchen area of the shop. Volunteers need to ensure that they contact the next person on the rota for cleaning to remind them. During the winter months, it is probably rarely necessary to mop every day.</li> <li>IM and Indi are planning to clear out the shed and ask MJ what work needs to be done to improve it as a storage facility.</li> <li>The purchase of rodent proof storage boxes was suggested. This would enable more use of the shed for storage and take stock out of the shop toilet. The toilet could then be used as a toilet.</li> <li>CD is planning to undertake a deep clean of the shop before Xmas and again before the start of the season.</li> <li>Discussion about the gifted CCTV unit agreed that it should be sold and funds raised be put into community funds.</li> <li>The benches outside the shop and the toilet/shower block both need to be moved indoors, dried out and then repainted.</li> </ul>	<p>Volunteers will be needed to undertake various cleaning and painting duties. Circulate requests for help as and when needed</p> <p>Research and purchase rodent proof storage boxes</p> <p>Sell CCTV unit</p> <p>Move benches into barn</p>	<p>IM and CD</p> <p>IM and DM</p> <p>CD</p> <p>GM MJ</p>	
<p><b>6. Sanday Road project</b></p> <ul style="list-style-type: none"> <li>GM contacted the Mackintosh Foundation as she had not heard following the application for a grant. The application will have to be resubmitted as they have no record of receiving it. GM is also pursuing other avenues of funding</li> </ul>	<p>Continue to work on grant applications</p>	<p>GM</p>	

<ul style="list-style-type: none"> <li>GM reported that the person short listed for doing the work has retired so it will be necessary to find another contractor.</li> </ul>			
<p><b>7. Correspondence</b></p> <ul style="list-style-type: none"> <li>An email has been received from Louise Logan cancelling the meeting with Glyn Young and LDN architects which had been arranged for November 2nd. It is hoped to rearrange this in December.</li> <li>Emails have also been received from Jodi MacLeod (Rural Housing Scotland). The research and design collective 'Lateral North' have offered a free workshop for Canna and Jodi wondered about running it at the same time as the meeting with the architects.</li> <li>It was agreed to find out more about what the workshop could offer us and how much time would be needed to run it. We could then decide whether it would be most useful run on the same day as the architect's meeting or before / after</li> </ul>	Email Jodi about content of Lateral North workshop and circulate to directors	LH	ASAP
<p><b>8. Marine Harvest proposals</b></p> <ul style="list-style-type: none"> <li>DM put together a survey monkey facility enabling members of the community to give their opinion anonymously on whether they wanted Marine Harvest to progress their discussions with SNH and NTS. The results were 60% in favour of taking this first step, with the proviso that this is not a carte blanche to go ahead.</li> <li>GM reported that Gareth Butterfield (previous contact) has now left the company and the new contact is Euan Gillespie. Marine Harvest are now about to talk to SNH regarding the Marine Protection Area and the proposed site of the fish farm.</li> <li>GM has stressed to Marine Harvest that the Canna Community would like to be kept informed of all developments</li> </ul>			
<p><b>9. CREE</b></p> <ul style="list-style-type: none"> <li>IoCCDT solicitors are still working with the NTS to sort out contracts</li> <li>SSE are still keen to continue with the work and will be talking to DM this</li> </ul>	Write project update for NTS staff	DM	After discussion with SSE

<p>week. DM will write a project update for NTS staff following this discussion.</p> <ul style="list-style-type: none"> <li>DM is still hopeful that funding will be made available for a project manager with supportive responses from both NTS and HIE</li> <li>GM reported that Ian Lever would not be interested in being considered for the role of project manager due to existing commitments</li> <li>Other names were suggested for consideration for project manager</li> </ul>			
<p><b>10. Mac and Mac Community Grant Application</b></p> <ul style="list-style-type: none"> <li>LH reported that Fiona Mackenzie (FM) had recently found a small grant funder based in Inverness, for amounts up to £1000. The closing date was October 31st and an application was put in last week to purchase a space heater for community events in large spaces without adequate heating. Money to assist with the Spring Feis was also requested.</li> </ul>	<p>Mac and Mac should be in touch by the beginning of December</p>		
<p><b>11. Spring Feis</b></p> <ul style="list-style-type: none"> <li>FM would like to organise a one day event in May to include workshops and performances focusing on heritage and culture. A Saturday event would work well for day visitors, given the ferry timetable. This would be a great way to celebrate the start of the summer season.</li> </ul>			
<p><b>12. AOB</b></p> <ul style="list-style-type: none"> <li>Canna road - CI asked for an update on previous requests to improve the state of the road on Canna. LH reminded all that PH would liaise with the NTS to see if remedial work could be 'piggy backed' onto the Sanday road project if that goes ahead (see notes from Community Meeting Sept 1st 2016). LH also mentioned that MJ, DM, PH, Craig Martin and Caroline Mackinnon had spread all the remaining road material stored at the pier and tamped it down with a whacker plate. GM suggested that any help with digging small drainage ditches to drain water away from the puddles would be very useful. CD reminded everybody to keep their use of motorised vehicles to a minimum.</li> <li>A membership application form was received from Craig Martin</li> </ul>			<p>01/09/2016</p>



<b>13. Date of next meeting</b>	January 16th 2017		16/01/2017
---------------------------------	-------------------	--	------------