

IoCCDT Meeting November 18th, 2017 held at Caslum			
Minutes			
Present Gerry Mackinnon Chair (GM), Iseail Mackinnon (IM), Anna Deplano Treasurer (AD,)Pete Holden Acting Secretary (PH)			
Apologies Winnie Mackinnon (WM), Liz Holden Secretary (LH),Chris Deplano (CD) ,			
Agenda items	Action agreed	Who	When
1. Matters Arising from October 20 2017 <ul style="list-style-type: none"> PH to confirm with DM cover for Doctor visits 	PH confirm liaise with DM	PH	asap
2. Finance <ul style="list-style-type: none"> Draft final accounts were circulated prior to the meeting. The accounts were read and discussed, and APPROVED by directors. New Co-op bank account(s) details received – with Treasurer. (Three accounts – Main a/c ; Community+shop a/c ; CREE a/c) Transfer of existing funds from old (TSB) account to be arranged, once all transactions on old account confirmed. Co-op Bank transfer forms to be completed. Agreed to transfer all existing funds to new main account initially. New CREE a/c requires £5000 deposit in order to make payments to CES for services of Jamie Adam. Receipts required from CES in order to claim back from CARES FOBS for online access to accounts (two received) in safekeeping of Treasurer. Treasurer and one other director (IM?) to have online access to accounts. 	Confirm acceptance of final accounts to RA Clement Transfer funds from old account Forms complete and return Confirm receipts received and make claim(s) Enable online access when accounts confirmed	PH AD AD / IM AD / GM AD	asap Confirm transactions complete. asap asap asap
3. Directors Liability Insurance <ul style="list-style-type: none"> Confirmed as paid 			

<p>4. Tax Investigation Service</p> <ul style="list-style-type: none"> Tax investigation service worth having for peace of mind, and carried out professionally. The accountants – R A Clement - have kindly offered a discounted charge for this <i>in this year</i> of £72 inc. VAT. Cost may rise next year, but still offered at discounted charity rate 	AD to request invoice from RA Clement (since received)and make payment	AD	asap
<p>5. Canna Residents Leaving</p> <ul style="list-style-type: none"> Meeting noted the recent departure of a number of residents from the island. The chair thanked Colin Irvine, David Marr and Chris Deplano for all the significant contributions they had made to the community during their time here. 			
<p>6. CREE</p> <ul style="list-style-type: none"> CREEL account - IM progressing setting up IM agreed to administer CREEL a/c once set up. CREEL will be operating account once work on project commences. Eg. For SSE grants, etc. Incoming invoices for this account to go to Jamie Adam initially. IM to receive copies in order to make payments. Chair confirmed agreement of £350 payment for CREEL to accountant VAT to claim back from HMRC. 	<p>Complete set-up of CREEL a/c. IM administer.</p> <p>Confirm with Jamie Adam</p> <p>£350 accountant fee agreed</p>	<p>IM IM</p> <p>PH</p> <p>GM</p>	<p>asap asap</p> <p>asap</p> <p>asap</p>
<p>7. Sanday Road Update</p> <ul style="list-style-type: none"> Still no decision received from Highland Council Planning Dept. GM spoken to contractor to delay work until March 2018, owing to short daylight and likelihood of poor weather. Contractor in agreement with this, at no additional cost. A plan or watching brief for archaeology will be required. Ask IT to arrange contact between NTS archaeologist and Planning dept. 	<p>GM liaise with contractor over 2018 date</p> <p>Remind IT to discuss with Derek Alexander</p>	<p>GM</p> <p>PH</p>	<p>Early in new year</p> <p>asap</p>

<p>8. Community Shop / Garden Plots</p> <ul style="list-style-type: none"> • A 'spring clean' suggested before start of next season. Involve all community and include new residents. Paint shop interior. AD has some ideas for painting and signs, in light of report from Polly Chapman of HiSez. • Polytunnel. Decided to standardise size of plots. Meeting to be held in new year to decide who wishes to take on a plot. A small annual 'fee' (£15-£20?) might encourage people to actively use the plots, and would provide a small pot of money for maintenance / small items, etc. • Similarly for Canna House garden vegetable plots. 	<p>Meeting and date in new year TBA</p> <p>Ditto</p> <p>Confirm informal agreement for use from NTS (Iain Turnbull)</p>	<p>PH liaise with Iain Turnbull</p>	<p>asap</p>
<p>9. Shearing Shed</p> <ul style="list-style-type: none"> • Price from Youngs for new floor agreed. Youngs confirmed work can be completed in Tues-Thurs trip. Like to proceed before Xmas. • £3420:60 received from Co-op 'grant' – should cover significant amount of cost. Due to receive end of November. • Urgent to get lease / change of use sorted. Alan Barrow agreed to expedite this during recent visit to island 	<p>Liaise with Youngs over dates for work.</p> <p>Confirm lease with Alan Barrow</p>	<p>GM</p> <p>PH</p>	<p>Within next month</p> <p>asap</p>
<p>10. Marine Harvest</p> <ul style="list-style-type: none"> • CD had received no further contact from Chris Read or anyone in Marine Harvest. Position remains – community wishing to see definitive proposals prior to decision. 	<p>Await further development. CD agreed to forward any further communication</p>	<p>CD in first instance</p>	
<p>11. AOB</p> <ul style="list-style-type: none"> • LH attended 'Task Force' meeting in Balnain House, and reported back in email to GM. Minutes of the meeting to be circulated to those present, at which point a summary can be sent to community via bulletin 			
<p>12. Date of next meeting</p> <ul style="list-style-type: none"> • TBC <p>But before Xmas break to discuss CREE / CREEL progress</p>			



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